

**PERMANENT RESIDENT CARD**  
**IMMIGROUP ORDER FORM**

**INSTRUCTIONS**

Read all instructions and follow carefully

1. Please complete your PR card application and have two PR card photos taken (35mm x 45mm).
2. Fax us your PR card application, a copy of the identity page in your passport, copy of your current/expired PR Card, copy of your Record of Landing, copy of your driver's licence, a travel booking (if you are traveling soon), and this order form to **416-640-2650**.
3. We will call you to confirm the receipt of your fax and discuss your case. We will also mail or courier an original IMM 5455-Supplementary Identification Form. This form cannot be downloaded.
4. Once you have received your IMM 5455, please sign and courier it back to us along with your PR card package to  
**1180 DANFORTH AVE. TORONTO, ON. M4J 1M3**
5. We will contact you once your PR card is ready.

**DOCUMENT CHECKLIST**

Include the following documents in your PR card package

- PR CARD APPLICATION FORM (duly completed and signed)**
- COPY OF THE IDENTITY PAGE IN YOUR PASSPORT**
- COPY OF YOUR RECORD OF LANDING**
- IMMIGROUP ORDER FORM**
- If applicable, include:*
- COPY OF CURRENT, VALID PR CARD**
- ORIGINAL EXPIRED PR CARD**
- COPY OF DRIVER'S LICENSE**
- TRAVEL BOOKING (for urgent filing)**

**APPLICATIONS MISSING THIS ORDER FORM WILL NOT BE PROCESSED.**

**SERVICE OPTIONS**

**REGULAR FILING**  
**\$286.25**  
Processing timeline 2-3 months

**URGENT FILING**  
**\$391.25 (+ \$20 courier fee)**  
Processing timeline variable according to situation; please call.

**STATUS IN JEOPARDY, COMPLEX AMENDMENT OR EXTREME URGENCY**  
**\$627.50 (and up)**  
Processing timeline variable according to situation; please call.

**CREDIT CARD INFORMATION**

Cardholder Name

Card Number

Expiry Date  C V V Code

Cardholder Signature

\*Prices include all service fees, government fees and taxes  
\*We accept Visa, Mastercard, American Express, bank drafts and bank transfers (please call us for this option)  
\*An additional fee of \$20 will be added if you wish to have the IMMI 5455 form couriered to you (mandatory in urgent filing cases)

**DISCLAIMER**

*Applicant must sign below*

- \*By signing below I assert that I have read and agreed to the terms and conditions as listed on <http://www.immigroup.com/disclaimer.php> and agree to the following conditions:
- \*Immigroup Inc is not responsible for documents or passports lost by courier companies or any government office.
- \*Immigroup Inc is not responsible for applications that are rejected.
- \*All fees are non-refundable once applications are submitted to the government.
- \*I agree to being charged the total fees corresponding with my required service

SIGN HERE:

1180 Danforth Ave,  
Toronto, ON M4J 1M3  
Tel: 416-962-2623  
Fax: 416-640-2650  
<http://www.immigroup.com>  
info@immigroup.com



Use this fax sheet and fax back for a review of your application and documents (fax to: 416-640-2650)

To:	<b>Immigroup –</b>	From:	
	<b>PR card review</b>		
<hr/>			
Fax:	<b>416-640-2650</b>	Pages:	
<hr/>			
Phone:	<b>416-962-2623</b>	Date:	
<hr/>			
Re:		CC:	
<hr/>			
<input checked="" type="checkbox"/> Urgent	<input type="checkbox"/> For Review	<input type="checkbox"/> Please Comment	<input checked="" type="checkbox"/> Please Reply <input type="checkbox"/> Please Recycle
<hr/>			

**FAX BACK THESE ITEMS**

- PR card application
- Signed invoice sheet
- Photocopy of applicant’s passport
- Photocopy of existing PR card or landing paper
- Photocopy of driver’s licence or health card

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We will mail or courier the IMM 5455 to you (if you do not have it) once you have faxed your package to us.

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**C. ADDRESS, WORK AND EDUCATIONAL HISTORY FOR THE PAST FIVE YEARS (continued)**

20. Your work and/or educational history for the past 5 years or if you became a permanent resident less than five years ago, your work and/or educational history since becoming a permanent resident. If you have not worked or studied, write N/A (not applicable).

From M Y	To M Y	Name of employer or name of educational institution attended (do not use abbreviations)	City or town	Province

21. Have you travelled or lived outside of Canada in the last five years (or if you became a permanent resident less than five years ago, since becoming a permanent resident)?

No  Yes ► List all your absences:

From M Y	To M Y	Your location during your absence (city, country)	Reason for absence	Number of days
<b>Total number of days</b>				

If your total equals 1095 days or more, you must complete Section D.

**D. RESIDENCY OBLIGATION**

Complete this section if you have been outside of Canada for 1095 days or more in the past five years.

22. If you have been outside of Canada for 1095 days or more, list your absences from Canada in the past five years in the following situations, if applicable. If you became a permanent resident less than five years ago: list absences from the time you became a permanent resident to present.

**Option 1 - Absence while accompanying a family member who is a Canadian citizen**

Name of family member  ► Provide proof of Canadian citizenship.

Relationship to you  ► Provide proof of your relationship.

From M Y	To M Y	Your address during your absence	Number of days
<b>Total number of days</b>			

**Option 2 - Absence while employed by a Canadian business or in the Canadian federal or provincial public service**

► Provide proof of full-time Canadian employment

From M Y	To M Y	Your address during your absence	Number of days
<b>Total number of days</b>			

**D. RESIDENCY OBLIGATION (continued)**

**Option 3 - Absence while accompanying a family member who is a permanent resident of Canada and who is employed by a Canadian business or in the Canadian federal or provincial public service**

Name of family member  ► Provide proof of this person's permanent resident status and proof of this person's full-time employment.

Relationship to you  ► Provide proof of your relationship.

From M Y	To M Y	Your address during your absence	Number of days
<b>Total number of days</b>			<input type="text"/>

**Option 4 - Absence while in possession of a valid *Returning Resident Permit* (IMM 1228)**

Date of issue of your *Returning Resident Permit* ►  Day Month Year

Your *Returning Resident Permit* was valid until ►  Day Month Year ► Provide a copy of your *Returning Resident Permit*.

From M Y	To M Y	Your address during your absence	Number of days
<b>Total number of days</b>			<input type="text"/>

**E. DECLARATION OF APPLICANT**

**23. This declaration covers the information that I have provided on this form and all the information submitted in my application for a Permanent Resident Card as well as in the attached accompanying documents.**

- I declare that the information I have given is truthful, complete and correct.
- I understand that any false statements or concealment of a material fact may be grounds for my prosecution or removal.
- The photographs enclosed are a true likeness of me.
- I am a permanent resident of Canada.
- I am not a Canadian citizen.
- I understand all the foregoing statements, having asked for and obtained an explanation on every point that was not clear to me.
- I realize that once this document has been completed and signed, it will form part of my Immigration Record and will be used to verify my family details on future applications.
- I will immediately inform Citizenship and Immigration Canada if any of the information or the answers provided in my application forms change.

Signature of declarant

Date  Day Month Year

City

Province

Signature of parent or guardian, if applicable

Date  Day Month Year

I am the applicant's:  
(check appropriate box)  Mother  Father  Guardian

**F. SOLEMN DECLARATION CONCERNING A LOST, STOLEN, DESTROYED OR NEVER RECEIVED PERMANENT RESIDENT CARD**

24. Complete this section only if you are applying to replace a lost, stolen, destroyed or never received PR Card.

Permanent Resident Card number  Date of issue 

Day	Month	Year

My Permanent Resident Card was  Lost  Stolen  Destroyed  Never received on or about 

Day	Month	Year

 at

Under the following circumstances (full information must be provided below):


I have made the following efforts to locate this document (if applicable, indicate police authorities notified and attach a copy of police report or incident report number):


Should I ever regain possession of my original PR Card, I promise to return it immediately to a Citizenship and Immigration Centre, or, if I am outside Canada, to the nearest Canadian Embassy, Consulate or High Commission.

I solemnly declare that the information I have provided is true, that is of the same force and effect as if made under oath, and that it was freely given. I authorize the department of Citizenship and Immigration Canada to verify the information I have provided. I also understand that the provision of any false or misleading information may lead to prosecution in accordance with Section 127 of the *Immigration and Refugee Protection Act*.

Signature of declarant   
Date 

Day	Month	Year

Signature of parent or guardian, if applicable   
Date 

Day	Month	Year

The information you provide on this form is collected under the authority of the *Immigration and Refugee Protection Act* and will be used to determine whether the term and conditions of your permanent residency were maintained and whether you should be granted a Permanent Resident Card. It will be retained in the Personal Information Bank CIC PPU 067 entitled Permanent Resident Card as identified in **Infosource**. It may be shared with other organizations in accordance with the consistent use of information under the *Privacy Act*. Under the *Privacy Act* and the *Access to Information Act* individuals have the right to protection of and access to their personal information. Details on these matters are available at [infosource.gc.ca](http://infosource.gc.ca) and through the Citizenship and Immigration Call Centre. **Infosource is also available at Public Libraries in Canada.**